

**THE ANNAPOLIS BOWL
APPLICATION FOR EMPLOYMENT**

PLEASE PRINT OR WRITE PLAINLY

Date _____

Name _____ Soc. Sec. # _____
(Last) (First) (Middle)

Address _____
(Number & Street) (City) (State) (Zip) (Telephone #)

Position(s) Applied For _____
(The designation of a specific position will not exclude you from being considered for any other position for which you are qualified.)

Date you can start _____ Salary Required _____

State age if under 18 years of age _____

Do you have the legal right to work permanently in the United States of America?

☐ YES ☐ NO If NO, please explain _____

Have you filed an application with us before? ☐ YES ☐ NO Date _____

Were you previously employed by us? ☐ YES ☐ NO Date _____

EDUCATION:

Highest Grade Completed 1 2 3 4 5 6 7 8 9 10 11 12 • College 1 2 3 4 • Post College 1 2 3 4

Special Training _____

MILITARY HISTORY

Branch of Service _____ Final Rank _____ Date Started _____ Date Released _____

PREVIOUS EMPLOYMENT (List your last three employers beginning with the most recent)

| Employer | From | To | Type of work | Start Pay | End Pay | Reason for leaving | Supervisor |
|----------|------|----|--------------|-----------|---------|--------------------|------------|
|----------|------|----|--------------|-----------|---------|--------------------|------------|

1. _____

2. _____

3. _____

In case of emergency notify _____ Phone # _____

Address _____

May we check references with your current or previous employers? ☐ YES ☐ NO

Do you have reliable transportation to get you to work on time each day? ☐ YES ☐ NO, if NO, Please explain _____

Driver's License No. _____ State _____

As an adult have you been convicted of a crime other than a minor traffic violation? ☐ YES ☐ NO, if YES, please explain _____

Are you able to perform the specific job functions as described in the job description? ☐ YES ☐ NO, if NO, please explain _____

Do you have any communicable disease or condition which, because this is a food service business, could be a public health or safety concern? ☐ YES ☐ NO If YES, please explain _____

PERSONAL REFERENCES

Please give the names of three persons who have known you for several years. Not relatives or employers:

| Name | Address | Occupation | Years Acquainted |
|------|---------|------------|------------------|
|------|---------|------------|------------------|

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| 1. | | | |
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| 2. | | | |
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|----|--|--|--|
| 3. | | | |
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Do you know anyone at The Annapolis Bowl who you would care to name as a reference?

| Name | Dept. or Location |
|------|-------------------|
|------|-------------------|

Occasionally the form of an application blank makes it difficult for an individual to adequately summarize his/her complete background. To assist us in finding the proper position for you in our company, use the space below to summarize any additional information necessary to describe your full qualifications.

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Under Maryland law an employer may not require or demand any applicant for employment or prospective employment or any employee to submit to or take a polygraph, lie detector or similar test or examination as a condition of employment or continued employment. Any employer who violates this provision is guilty of a misdemeanor and subject to a fine not to exceed \$100.00.

PLEASE READ CAREFULLY APPLICANT CERTIFICATION AND AGREEMENT

By signing this application, I certify that this Application is complete and accurate to the best of my knowledge and that I have not made any attempt to conceal information. I understand that if employed, falsified statements on this Application shall be cause for dismissal. Further, The Annapolis Bowl may request employment information from my previous employers, and such employers are hereby authorized to furnish such information and are hereby released from any liability or damage in connection with furnishing such information. Also, I hereby authorize The Annapolis Bowl, at its option, to obtain a criminal background check and/or a credit report from private or public sources. I realize that if I am hired, my employment will be at will, and both The Annapolis Bowl and I will have the right to terminate employment at any time, for any reason or no reason at all. Further, I agree that if I am employed, The Annapolis Bowl may set-off any amounts I owe it against any wages or other sums due me.

Also, I agree, if required, to undergo a medical examination by a company designated physician and understand that medical approval must be obtained before employment can be effected.

Also, I understand that The Annapolis Bowl has an Alcohol and Drug Abuse Testing Policy that is available to me for review, and I agree, if required, to undergo a drug and alcohol testing examination to determine whether there are any illegal or unauthorized substances in my body. I hereby authorize the laboratory performing the test to release the results to The Annapolis Bowl.

| | |
|------|---------------------|
| Date | Applicant Signature |
|------|---------------------|

Thank you for completing this application form and for your interest in employment with us. We would like to assure you that your opportunity for employment with this company will be based only on your merit and on no other consideration.

The Annapolis Bowl is an Equal Opportunity Employer, and all applicants receive lawful consideration of employment without regard to race, creed, color, sex, age, ancestry, national origin, disability, or veteran status.